

Expenditure and Escalation Policy

July 22, 2026

- 1 Projects must be considered as a whole, not broken into pieces to avoid limits
- 2 Building, grounds, and parsonage, I.e., trustees matters:
 - 2.1 Unplanned expense items:
 - 2.1.1 up to \$1000: no approval necessary
 - 2.1.2 \$1000 – 3000: trustees approval required
 - 2.1.3 >\$3000: full board approval required
- 3 For other ministries or expense areas with approved budgets:
 - 3.1 Previously identified and planned for line item expenses within 10% of the budgeted amount: no approval necessary
 - 3.2 Previously identified and planned for line item expenses that exceed budgeted amount by more than 10%: treasurer and finance chair approval required
 - 3.3 Unplanned expense items:
 - 3.3.1 up to \$100: no approval necessary
 - 3.3.2 \$100 – 500: treasurer and finance chair approval required
 - 3.3.3 >\$500: full board approval required
- 4 Persons or groups responsible for budgets will let the Pastor know if they anticipate exceeding their budget by 10% for the year. They are responsible for keeping their budget within that 110%.